



**ASSOCIATE SYSTEMS SOFTWARE SPECIALIST (TECHNICAL)
INFORMATION TECHNOLOGY SERVICES
TECHNICAL INFRASTRUCTURE SECTION**

PERMANENT/FULL-TIME

\$4,459.00 - \$5,689.00

FINAL FILING DATE: June 18, 2007, or Until Filled

DEPARTMENT SUMMARY:

Are you interested in working for a department where you know the services you provide make a difference? The Victim Compensation and Government Claims Board (VCGCB) is comprised of approximately 300 employees who help administer various programs. The Victim Compensation Program helps people who have been victimized by violent crime to pay medical bills, funeral expenses, treatment for mental health, lost wages, and other crime-related expenses. The Government Claims Program helps resolve claims filed against the State of California. The Restitution Recovery and Accounting Division ensures that restitution fines and orders are levied and collected pursuant to applicable statutes. Our mission is to serve our claimants and stakeholders through effective assistance and timely resolution of claims. The VCGCB is a special fund department under the direction of the State and Consumer Services Agency.

POSITION SUMMARY:

Are you motivated, like new challenges and want to make a difference? This is an exciting and great job opportunity with a program that makes a difference, the Victims Compensation and Government Claims Board (VCGCB). Under the supervision of the Manager over the Information Technology Services Section, Technical Infrastructure area, the Associate Systems Software Specialist (Assoc. SSS) will work with a team of highly technical specialists in support of the Board's various applications, systems, and network infrastructure. This position is responsible for reviewing and evaluating software programs, utilities and procedures related to storage, back-up and recovery processes and maintains and supports operating systems, middleware products and VCGCB applications. In addition, tests new operating system versions, layered products, and application software for mutual compatibility and performs appropriate levels of unit/module, system and integration testing. This position participates in technical software planning and hardware configurations, works with multiple vendors in the installation of hardware and software, evaluates future system requirements, and advises on software and hardware needs.

KNOWLEDGE, SKILLS AND ABILITIES:

Incumbent must have experience with Web-Based thin client applications and one year or more of experience designing and implementing systems that use .Net framework. Incumbent must have experience in installing, configuring, programming and maintaining Cisco routers and switches, including Pix Firewall management and network administration. Also, incumbent must possess knowledge of information technology systems (software) programming, equipment, and its capabilities and interfaces between hardware and software; the requirements for the installation and implementation of complex information technology software systems. Incumbent must be familiar with TCP/IP, server clustering, Microsoft SQL, Windows, Sharepoint and IIS.

WHO MAY APPLY:

Applicants must be currently employed within the California state service in the class of Associate Systems Software Specialist, in a class transferable to or have list eligibility for this the classification. Employment provisions as outlined by the Department of Personnel Administration's State Restriction of Appointments (SROA) policy will prevail, in addition, current or future executive orders relative to filling vacant positions may also affect this process. Only the most qualified candidates will be scheduled for an interview.

Equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation. **Position subject to SROA and Re-employment List policies and procedures. **

SUBMIT APPLICATION TO:

Victims Compensation and Government Claims Board
Attn: Angela Ramirez
Human Resources Section
P.O. Box 48
Sacramento, CA 95812-0048
(916) 491-3805
angela.ramirez@vcgcb.ca.gov

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